



B'nai Torah

225 Boston Post Road ~ PO Box 273 ~ Sudbury, MA 01776
admin@bnaitorah.com ~ 978-443-2082

CONTRACT

Today's Date:

Contact person:

Telephone:

Email:

Home Address:

Has reserved facilities at Congregation B'nai Torah, 225 Boston Post Road, Sudbury for:

Date of Function:

Type of Function (e.g. luncheon, afternoon celebration, evening celebration):

Child's name:

Start and End Times:

Number of Guests: **Please indicate approximate # _____**

Fees include:

- Temple's tables/chairs
- Set up of same
- On-site custodial support during function

Schedule of Fees:

Basic Rental	\$1,000.00	Due with signed contract
Security Deposit	500.00	Due with signed contract (separate check - refundable)
Key Deposit	100.00	Due with signed contract (separate check – refundable)

If you rent different chairs for your event, an additional fee of \$100.00 will be charged.

I have read the Rules and Regulations Governing the Rental of Congregation B'nai Torah, which are enclosed herein and agree to abide by them.

By:
Renter

Date:

By:
Robin Berman, Temple Administrator

Date:

Please fill in the information below regarding your use of outside vendors.

Caterer.....	Tel #.....
Florist.....	Tel #
Music.....	Tel #.....
Photographer.....	Tel #.....
Party Planner.....	Tel #